



**Metropolitan Human Services District  
Board of Directors Meeting  
March 27, 2020  
12:30pm  
Algiers Behavioral Health Clinic  
3100 General DeGaulle Drive, New Orleans, LA 70014**

*MHSD fulfills its statutory role as the planning body for the behavioral health, addiction and intellectual/developmental disability services for the residents of Orleans, Plaquemines and St. Bernard Parishes by ensuring that eligible residents in these parishes have access to person centered and recovery focused supports designed to optimize their role in the community.*

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## Minutes

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- I. Call to Order
  - Meeting was called to order 12:33 p.m. by Chair Gary Mendoza through Go To Meeting: <https://www.gotomeet.me/MHSD>; Audio was made available via telephone: +1 (872) 240-3212; Access Code: 580-457-333
  
- II. Attendance
  - A quorum was present consisting of Gary Mendoza, Michael Pechon, Dr. Cathy Lazarus, Dr. Sarintha Stricklin, Leslie Prest, Mike Miller, Sarah Schirmer, Ariel Lloyd, and Charlotte Parent; Absent from the meeting were Dr. Joseph Kanter and Stanley Simeon. Other individuals in attendance from MHSD were: Rochelle Head-Dunham, MD, FAPA, Executive Director/Medical Director; Traci Brown, MHSD CFO; Steven Farber, JD., MHSD Dep. Director of Administration/General Counsel
  - Additional MHSA staff who joined: Sharon Barnett-Starks, MSW, Deputy Director of Programs; Donna Francis, LCSW, Director of Intellectual/Developmental Disability Services; Julie Olsen, Executive Director or Plaquemines Care, Karen Canales, Executive Staff Officer and Toni Harrigan, MHSD, Interim Executive Assistant.
  
- III. Approval of the February 28, 2020 Minutes
  - Minutes were reviewed and approved by motion of Michael Miller, seconded by Ariel Lloyd, all voted in favor.
  
- IV. Monitoring Reports
  - COVID-19 Update
    - Dr. Rochelle Head-Dunham updated the board with the latest information received by her on COVID-19 and its effects on services provided by MHSD:
    - Use of Telehealth/Telemedicine in the clinics
    - Remote work for administrative employees and social distancing by the ones in the facilities.

- Pharmacy update using sister pharmacy in Marrero to provide clients with needed medication unavailable in our pharmacy.
- CCP (Crisis Counseling Program) is being set up in Bayou Segnette for persons with COVID-19 or recovering that need isolation and a place to quarantine. MHSD is contracting with personnel experienced in crisis recovery to assist with requests made by LDH.
- Monthly Dashboard
 

Dr. Williams reviewed the MHSD utilization report and fielded any questions from the Board regarding the statistics. Ms. Leslie Prest has questions RE: Plaquemines number of clients served, and Dr. Williams will provide more information via e-mail.
- Fiscal Report
 

MHSD CFO Traci Brown reviewed the Budget Analysis and the projected expenditures v. revenue provided in the report. Ms. Brown made a note that some services will not be reimbursed until the crisis is over and that may impact the reporting during the months of March and possibly April.
- March Report
  - Dr. Dunham presented the 3rd Quarter Media Report providing details on the efforts of MHSD to reach viewers, clients and potential clients in the area.
  - ED Chair report was also provided via share file.
  - Doctor Dunham provided information about the 2 initiatives highlighted during COVID-19: chat line and meditation call daily.

Motion to accept the Monthly Monitoring Reports by Leslie Prest and Seconded by Ariel Lloyd, all voted in favor.

- V. Decision Information
 

No decision information was presented.
- VI. Consent Agenda
 

No consent agenda items were presented.
- VII. Self-evaluation
 

No self-evaluation was presented.
- VIII. Adjourn
  - Motion to adjourn the meeting was made by Charlotte Parent, 2<sup>nd</sup> by Ariel Lloyd; all in favor, motion passed.